

THE APPLICATION PROCESS AT PIEDMONT EAR, NOSE & THROAT ASSOCIATES, PA (PENTA)

NAME: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Please read the following and sign:

- Piedmont Ear Nose & Throat Associates, PA (PENTA) is an equal opportunity employer and does not discriminate on the basis of race, sex, color, national origin, religion, disability or genetic information.
- Please let us know if you require an accommodation to allow you to complete the application form or for any other aspect of the application process.
- This form is not an employment contract. The information you submit will be used to evaluate you as an applicant for employment. If you are employee, your employment will be "at will," which means that either you or the employer may end it at any time for any reason.
- You must complete this application in full and provide all information requested. If you do not have all the requested information with you, take the application with you, and return it completed within two (2) business days. *An incomplete application will not be considered.*
- PENTA does not accept a resume in lieu of a fully completed application.
- The provision of any false, incomplete, or misleading statements by the applicant on this application, on any other documents submitted with it, or as part of any other phase of the employment process, will result in the applicant's disqualification or discharge, regardless of when the misrepresentation or omission is discovered.
- Applicants, including those for substitute and temporary positions, are subject to work, education, and personal history checks as a condition of further consideration for employment. Individual testing of job-related skills and for the presence of illegal drugs in your body may be required prior to employment. After an offer of employment and prior to reporting to work, you may be required to submit to a medical review including completion of a medical case history and an examination by a medical professional designated by PENTA.
- All offers of employment are contingent upon the satisfactory completion of a criminal background investigation. Criminal convictions will not automatically bar an applicant from employment with PENTA, but, considered in conjunction with other factors, may be a basis for refusing employment.
- Offers of employment may be contingent upon the satisfactory completion of a credit background investigation. Credit score or bankruptcy will not automatically bar an applicant from employment with PENTA, but considered in conjunction with other factors, may be a basis for refusing employment.
- Include all prior employment. Account for any gaps in your employment history. If you were self-employed, give name and address of business and name and telephone number of business references. If unemployed, give your address and telephone number during the period of unemployment.
- *Your application will be active for 30 days. If you continue to be interested in employment with PENTA after 30 days you must resubmit your application.*

I have read and understand the all information contained on the form. I have been given the opportunity to ask questions and have none.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date